

Series 1000: Policy Overview, Mission Statement, and Definitions

1400 Definitions

1401 Definitions

The following definitions apply throughout this Policy Manual. If a word is defined within a specific Policy, the definition is intended to apply only to that specific Policy. Undefined words are intended to have their ordinary meaning.

- A. Capitalized terms used in these Policies are defined as follows:
 - 1. “Board” means the District’s Board of Education.
 - 2. “District” means - Big Jackson School District, Newaygo County, Michigan
 - 3. “MDE” means the Michigan Department of Education.
 - 4. “Superintendent” means the Superintendent of Schools. Where permitted by law, Superintendent also means the Superintendent’s designee.
 - 5. “State” means the State of Michigan.
- B. If an individual Policy does not define the following words differently, the definitions listed below will generally apply:
 - 1. “Business Day” means, regardless of capitalization, a day that the District’s central office is open for business.
 - 2. “Year” means the District’s fiscal year, July 1 to June 30.
 - 3. “Supervisor” means the direct or immediate supervisor of the applicable position or employee.
 - 4. “Employee” means a person directly employed by the Board. Policies classify employees in four categories: (1) non-exempt staff, (2) teachers and non-teaching professionals, (3) administrators and supervisors, and (4) the Superintendent.
 - 5. “Parent” means a student’s natural or adoptive parent or legal guardian.
 - 6. “Personnel” means persons employed by, contracting with, or volunteering for the Board.
 - 7. “Policy” means a bylaw or Policy adopted by the Board.

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