



Big Jackson Public Schools

4020 E. 13 Mile Road
Paris, Michigan 49338
Phone: (231) 796-8947
Website: www.bigjackson.ncats.net

BOARD OF EDUCATION REGULAR MEETING MINUTES

August 6, 2019

7:00 P.M.

Members present: Laura Johnson, Lynn Ulman and Brad Crawford

Members absent: Sue Jones and Charlotte Lockerby

Visitors present: Lori Tubbergen Clark

- I. **CALL TO ORDER.** The meeting was called to order by Board President Brad Crawford at 7:05 pm.
- II. **PLEDGE OF ALLEGIANCE** was recited.
- III. **APPROVAL OF MINUTES** – Motion to approve the regular meeting minutes from July 2, 2019 was made by Johnson. Support by Ulman. Unanimously passed.
- IV. **APPROVAL OF AGENDA-** Motion to approve the agenda was made by Ulman. Supported by Johnson. Unanimously passed.
- V. **PUBLIC PARTICIPATION – none**
- VI. **LEADERSHIP REPORTS**
 - a. **FINANCIAL REPORT** was presented by Lori Tubbergen Clark. Check register was reviewed with the Board. She noted that we paid for our annual water testing last month for nearly \$900. She also presented the audit engagement letter from Rehmann. The auditors were in last week to do the Big Jackson audit. We provided some information before they came in and there were able to complete field work with 2 of them in one day. They indicated a preliminary financial statement this week. We will have an audit committee meeting prior to the next board meeting.
 - b. **ADMINISTRATOR REPORTS**
 - Superintendent’s Report: Tubbergen Clark filed the application for the district for a days and hours waiver again for the 2019-2020 school year.
 - Building Administrator’s Report: The bus will be going to International for repairs and it will be ready for inspection this summer. Discussion about acquiring a second bus from Big Rapids as a back up ensued. Big Rapids is getting rid of several busses at about \$2,400 each. Board members decided to not pursue purchasing an additional bus.
- VII. **ACTION ITEMS**
 - a. Approve the 2019-2020 calendar. Motion by Johnson. Support by Ulman. Unanimously passed.

- b. Approve the payment of checks 18806-18825 (\$15,630.97), EFT 235-239 (\$2,885.81), and payroll 633-636 (\$2,616.10), and 637-640 (\$2,456.45). Motion by Johnson. Support by Ulman. Unanimously passed.

VIII. **BOARD COMMUNICATION**

Board members discussed not running the bus on Fridays during the school year to save dollars and wear and tear on the bus. Lori will talk with Becky to get the numbers of secondary students transported and email the board members.

They also requested that the ditches by the road be trimmed prior to the school year.

- IX. **ADJOURNMENT** of the board meeting. Motion by Johnson. Support by Ulman at 7:36 PM.