



Big Jackson Public Schools

4020 E. 13 Mile Road
Paris, Michigan 49338
Phone: (231) 796-8947
Website: www.bigjackson.ncats.net

BOARD OF EDUCATION REGULAR MEETING MINUTES

February 4, 2020

7:00 P.M.

Members present: Crawford, Jones, Johnson and Lockerby

Member absent: Ulman

Visitor present: Lori Tubbergen Clark

- I. **CALL TO ORDER** at 7:02 PM by Board President Crawford.
- II. **PLEDGE OF ALLEGIANCE** was recited.
- III. **APPROVAL OF MINUTES** – Meeting minutes from January 7, 2020 were motioned to approve by Jones. Support by Lockerby. Unanimously approved.
- IV. **APPROVAL OF AGENDA.** Motion by Johnson. Support by Jones. Unanimously approved.
- V. **PUBLIC PARTICIPATION** (none)
- VI. **LEADERSHIP REPORTS**
 - **FINANCIAL REPORT.** Tubbergen Clark presented the check register for the month of January noting payments for our contracted art instructor and costs to replace the smoke detectors from Vanguard. Property tax revenues have begun to arrive, and we expect additional revenues over the next couple of months.
 - **ADMINISTRATOR REPORTS** –
 - Big Jackson Pupil Accounting Responsibilities were shared with the board that resulted from our planning meeting with Pupil Auditor Jody Byland to improve our practices. All those responsible have received copies of their identified responsibilities.
 - NC RESA will be submitting the REAP grant application over the next week on behalf of Big Jackson.
- VII. **ACTION ITEMS**
 - a. Approve payment of checks 18935-18947 (\$7,037.34), EFT 277-283 (\$5,571.65), and Payroll 697-700 (\$3,677.82), and 701-705 (\$3,562.58). Motion made by Johnson. Support by Jones. Unanimously passed.
- VIII. **BOARD COMMUNICATION**

Parent group report was presented as a written report to the board members. The board requests a financial report from the parent group for 2018-19 and 2019-20 to date. This request is based upon board policy as the board are fiduciaries and responsible for the parent group expenditures. Tubbergen Clark will arrange for a budget report during the March board meeting.

IX. **ADJOURNMENT** Motion to adjourn at 7:20 PM by Jones. Supported by Johnson. Motion carried.

NEXT REGULARLY SCHEDULED MEETING WILL BE ON TUESDAY, MARCH 3, 2020 AT 7:00 PM