



Big Jackson Public Schools

4020 E. 13 Mile Road

Paris, Michigan 49338

Phone: (231) 796-8947

Website: www.bigjackson.ncats.net

Meeting Held Virtually Due to COVID-19

BOARD OF EDUCATION REGULAR MEETING MINUTES

July 7, 2020

7:00 P.M.

Members present: Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby

Members absent: Sue Jones

Visitors present: Rebecca Jackson, Lori Tubbergen Clark

- I. **CALL TO ORDER.** The meeting was called to order at 7:26 PM.
- II. **PLEDGE OF ALLEGIANCE** The pledge of allegiance was recited.
- III. **ELECTION OF OFFICERS**
Ulman made the motion to keep the same slate of officers as follows. Lockerby supported.
 - a. President- Brad Crawford
 - b. V.P./Treasurer- Sue Jones
 - c. Secretary- Laura JohnsonRoll call vote - Unanimously passed.
- IV. **APPOINTMENTS:** Johnson made the motion for the following appointments and Ulman supported:
 - a. Legal Counsel – Clark Hill, PLC
 - b. Publication of Record – Times Indicator
 - c. Auditor – Rehmann (Kim Lindsay)Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed
- V. **PUBLIC PARTICIPATION:** None
- VI. **APPROVAL OF AGENDA.** Motion by Johnson, supported by Lockerby to approve the agenda. Roll call vote - Unanimously passed. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed
- VII. **APPROVAL OF MINUTES** – Motion by Johnson, supported by Ulman, to approve the meeting minutes from June 2, 2020. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed

VIII. **DESIGNATE BANKING FACILITIES** (Chemical Bank & Michigan Liquid Asset Fund)
SIGNATORIES –

Chemical Bank – School Board Members, Building Administrator, Business Manager
Michigan Liquid Asset Fund – School Board President and Business Manager
Motion by Ulman, supported by Lockerby, to approve the signatories as listed. Roll call vote.
Unanimously passed.

IX. **PRESENTATION AND REPORTS**

a. Financial Report

LEADERSHIP REPORTS

a. Superintendent's Report:

Superintendent Lori Tubbergen Clark presented the following report:

Days and Hours Waiver: Tubbergen Clark completed the Days and Hours Waiver report for 2019-2020 and submitted it to Michigan Department of Education. The application to apply for the Days and Hours Waiver for the 2020-2021 school year has not yet been released.

Return to School Executive Order: Tubbergen Clark highlighted that Governor Whitmer issued an executive order last week that provided guidance for returning to school next year. Our focus is on how we will comply with the new mandated requirements while ensuring every student is provided with a quality education and keeps our students and staff healthy. Executive Orders are mandates, and compliance is required, so there is no local decision to be made. Our community has been clear that they would like to see face-to-face learning and the plan we adopt will be implementing strategies that allow us to continue face-to-face learning, if we are permitted to do so. We will spend the next few weeks finalizing our Safe Start to School plan and making sure we are prepared to welcome our students back to school in the fall.

Title One Schoolwide Planning: Jackson and her team completed the application and diagnostic to become a Title One Schoolwide system, rather than a Title One Building that will provide us a bit more flexibility.

Summer Reading Camp: Camp began today with a focus on literacy. Only two 5th grade students attended. Tomorrow Jackson will be calling parents to recruit their students to attend. PK students will be invited to attend on Thursday.

b. Building Administrator's Report:

XI. **DISCUSSION ITEMS**

XII. **ACTION ITEMS**

- a. Motion by Ulman, supported by Johnson, to approve the 2020-21 Board of Education Meeting schedule. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
- b. Motion by Johnson, supported by Ulman, to approve the board meeting agenda format for the 2020-21 fiscal year. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
- c. Motion by Lockerby, supported by Ulman, to approve a renewal contract with NC RESA to provide executive management services of the NC RESA Superintendent to Big

- Jackson Public School for a fee of \$1.00. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
- d. Motion by Ulman, supported by Lockerby, to approve a renewal contract with Newaygo County RESA to provide business management services for 2020-21. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
 - e. Motion by Lockerby, supported by Johnson, to approve the continuation of the Board Audit Committee and appoint members for 2020-21. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
 - f. Motion by Ulman, supported by Lockerby, to approve a contract with Rebecca Jackson for 2020-21 in the amount of \$12,500 for administration services. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
 - g. Motion by Johnson, supported by Ulman, to approve a contract with Rebecca Jackson for 2020-21 in the amount of \$2,500 for special education instructional services. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
 - h. Motion by Johnson, supported by Ulman, to approve a contract with Lisa Murphy for 2020-21 in the amount of \$25,503 for instructional services. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
 - i. Motion by Johnson, supported by Ulman, to approve a contract with Lisa Murphy for 2020-21 in the amount of \$5,000 for health and nutrition training services. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
 - j. Motion by Ulman, supported by Johnson, to approve a contract with Jennifer England for 2020-21 in the amount of \$35,704 for instructional services. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
 - k. Motion by Johnson, supported by Ulman, to approve to set the hourly wage for Kashmir Aprile, Receptionist, to \$13.15 for the 2020-21 school year. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
 - l. Motion by Johnson, supported by Lockerby, to approve to set the hourly wages for Curtis Wilkinson for bus driver duties to \$18.00 for the 2020-21 school year. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.
 - m. Motion by Ulman, supported by Johnson, to approve payment of checks 19034-19049 (\$6,078.71), EFT 310-316 (\$5,531.73), Payroll 751-755 (\$3,037.99) and 756-760 (\$3,243.89). Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.

VIII. BOARD COMMUNICATION

- IX. ADJOURNMENT.** Motion to adjourn the meeting at 8:17 PM by Ulman with support by Johnson. Roll call vote: Yeas - Brad Crawford, Laura Johnson, Lynn Ulman, and Charlotte Lockerby; Nays: None. – Unanimously passed.