



Big Jackson Public Schools

4020 E. 13 Mile Road

Paris, Michigan 49338

Phone: (231) 796-8947

Website: www.bigjackson.ncats.net

Meeting Held Virtually Due to COVID-19

BOARD OF EDUCATION REGULAR MEETING MINUTES

October 6, 2020

7:07 P.M.

Members present: Sue Jones, Laura Johnson and Lynn Ulman

Members absent: Brad Crawford and Charlotte Lockerby

Visitors present: Jodi DeKuiper, Lori Tubbergen Clark, Becky Jackson, Gavin Johnson

- I. **CALL TO ORDER.** Crawford called the meeting to order at 7:08 PM
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES** –September 1, 2020 Regular Meeting Minutes. Ulman motioned to approve as presented. Johnson supported. Unanimously passed.
- IV. **APPROVAL OF AGENDA** Motion to approve the agenda by Johnson. Support by Ulman. Unanimously passed.
- V. **PUBLIC PARTICIPATION** None
- VI. **LEADERSHIP REPORTS**
 - a. **FINANCIAL REPORT**

Jodi DeKuiper highlighted the two payrolls that we ran in September and other expenses including the audit invoice payment, which is much less than previous years. The revenue reflected is mostly \$9,000 in COVID relief dollars.

Kim Lindsay, auditor from Rehmann, gave a summary of the audit during the audit committee meeting just prior to the board meeting. The opinion is an unmodified, clean opinion, which is the highest opinion that can be given. The audit went very well with Jodi De Kuiper’s leadership. The district is in a stable, sound financial position. There was about a \$62,000 increase in fund balance this past year.
 - b. **ADMINISTRATOR REPORTS**

Water Sampling: Attached is the required water sampling that we are overseeing at Big Jackson. Each quarter we must submit a sample for Total Coliform Bacteria. Once per year we need at Nitrate sample. All of the other samples are per the timeline listed on the attached. I take the coliform bacteria as well as the Nitrate samples as those sample bottles are readily available. All of the other samples are contracted to a certified water operator of whom my counterpart at

Holton Public Schools is credentialed. Each sample is time sensitive so once the sample is drawn it is taken directly to either the County Health department lab in Ludington or to Prein and Newhof labs in Muskegon. All water sampling tests passed.

COVID-19 Response:

Extended Continuity of Learning Plans: Becky and Lori completed the ECOL as required by law and submitted it to NC RESA for submission to MDT.

Staff are also requesting approval for the Victory Sprayer as an additional sanitation step. The Victory Cordless Electrostatic Handheld Sprayer is another layer of emergency preparedness.

Transportation:

The bus for Big Jackson is not consistently running and is in need of repair much more frequently. Sue Jones will work with Kashmir Aprile to do research for our next board meeting. The bus history: The initial bus loan was in August, 2014. Total Principal paid \$40,350.00
Total Interest paid \$4,406.46

Last 4 years Repairs and Maintenance Costs:

2016-17 \$5,932.85

2017-18 \$4,201.45

2018-19 \$11,194.30

2019-20 \$5,951.73

VII. **ACTION ITEMS**

- a. Approve the 2019-20 Audit for Big Jackson Public Schools. Motion by Johnson. Support by Ulman. Unanimously passed.
- b. Approve the purchase of a [Victory Sprayer](#) and supplies for COVID-19 sanitation requirements. Motion by Ulman. Support by Johnson. Unanimously passed.
- c. Approve payment of checks 19092-19106 (\$10,439.12), EFT 333-336 (\$4,842.08), and payroll 786-790 (\$3,786.58). Motion by Ulman. Support by Johnson. Unanimously passed.

VIII. **BOARD COMMUNICATION**

The Board will recognize Brad Crawford's family with flowers following a death in the Crawford family.

A pupil count will be given at the next meeting.

- IX. **ADJOURNMENT** Motion at adjourn at 7:43 PM by Johnson. Support by Ulman. Unanimously passed.

NEXT REGULARLY SCHEDULED MEETING WILL BE ON NOVEMBER 3, 2020 AT 7 PM