



Newaygo County Regional Educational Service Agency
Held Virtually due to the COVID-19 Closure

Regular Meeting Minutes
Monday, January 11, 2021

President Hewitt called the meeting to order at 8:30 a.m.

CALL TO ORDER

Roll Call

ROLL CALL

Present: David Hewitt, Ed Haynor, Laura Johnson, Sarah Robinson, Karen Kasankiewicz

Absent: None

Visitors: Dr. Lori Tubbergen Clark, Julie Black, Gretchen Spedowske, Jodi DeKuiper, Tami Jacobs, Ryan Ergang, Joel Phillips, Lynette Hodges, Nicole Skrabis, Corinne Toth, Emily Truax

Motion by Laura Johnson, supported by Sarah Robinson, to approve the agenda. Roll Call Vote: Ayes – Haynor, Robinson, Johnson, Kasankiewicz, Hewitt; Nays—None. Motion unanimously carried.

APPROVAL OF THE AGENDA

President Hewitt opened the floor for public participation. Mrs. Tami Jacobs thanked the NC RESA Board of Education members for their service in recognition of board appreciation month.

PUBLIC PARTICIPATION

Mrs. Jodi DeKuiper highlighted details for the investment report and budgets from December, as well as the budget amendments that were brought to the board for approval.

FINANCIAL REPORT

Mrs. Lynette Hodges provided an overview of the monthly ECOL report and announced that 100% of NC RESA’s virtual students in center-based programs responded to the two-way communications. Families that have chosen to go virtual are engaged in learning activities.

NEW BUSINESS/DISCUSSION ITEMS

The board reviewed the following consent agenda items:

CONSENT AGENDA

- a. Approve the regular meeting minutes of December 14, 2020.
- b. Accept the resignation from Halie Warmbein as a Child Development Associate.
- c. Approve the bills for December, 2020.

General Fund	\$486,798.37
Special Education Fund	\$407,323.35
School Lunch Fund	\$15,446.03
Career-Technical Fund	\$259,973.11
Debt Retirement Fund	\$0.00
Capital Projects Fund	\$10,690.00
Agency Fund	\$169.08
NCATS Fund	\$236,032.89
Office Services Fund	\$5,717.91
TOTAL	<u>\$1,422,150.74</u>

Motion by Ed Haynor, supported by Laura Johnson, to approve the consent agenda. Roll Call Vote: Ayes – Haynor, Robinson, Johnson, Kasankiewicz, Hewitt; Nays—None. Motion unanimously carried.

Motion by Karen Kasankiewicz, supported by Laura Johnson, to approve the hiring of Vanessa Hren as a GSRP teacher. Roll Call Vote: Ayes – Haynor, Robinson, Johnson, Kasankiewicz, Hewitt; Nays—None. Motion unanimously carried.

HIRE VANESSA HREN

Motion by Ed Haynor, supported by Sarah Robinson, to deputize the Executive Assistant to oversee the upcoming board election. Roll Call Vote: Ayes – Haynor, Robinson, Johnson, Kasankiewicz, Hewitt; Nays—None. Motion unanimously carried.

DEPUTIZE THE EXECUTIVE ASSISTANT TO OVERSEE BOARD ELECTIONS

Motion by Laura Johnson, supported by Sarah Robinson to approve the budget amendments to various funds. Roll Call Vote: Ayes – Haynor, Robinson, Johnson, Kasankiewicz, Hewitt; Nays—None. Motion unanimously carried.

BUDGET AMMENDMENTS

Motion by Sarah Robinson, supported by Karen Kasankiewicz, to reconfirm the ECOL plan for NC RESA center-based programs. Roll Call Vote: Ayes – Haynor, Robinson, Johnson, Kasankiewicz, Hewitt; Nays—None. Motion unanimously carried.

RECONFIRM THE ECOL PLAN

Motion by Ed Haynor, supported by Sarah Robinson, to approve the purchase of the Principles of Food Science textbook for the food science and processing option for second year Agriscience students. Roll Call Vote: Ayes – Haynor, Robinson, Johnson, Kasankiewicz, Hewitt; Nays—None. Motion unanimously carried.

PURCHASE OF AGRISCIENCE CURRICULUM

Superintendent Tubbergen Clark expressed her appreciation for the NC RESA board members and noted that they will receive something in the mail in lieu of baskets this year. She reported on the following items:

INFORMATION FROM THE SUPERINTENDENT

- New CARES money will be distributed to local districts by using a Title I formula, which presents another funding inequity between districts and the influx of additional dollars to schools may impact the upcoming state budget allocations. That remains to be seen. ISDs will not see CARES dollars.
- The Michigan Revenue Estimating Conference is this week.
- Another round of EBT food assistance is coming, which extends the food assistance benefits. ISD’s have been tasked with collecting data to assist the state with this project. More details will be forthcoming.

Mrs. DeKuiper, Chief Financial Officer, shared that work has begun for next year’s budgets, and that the hiring process for the Administrative Assistant to the CFO position is underway in preparation for Mrs. McGaffigan’s retirement.

Mr. Ryan Ergang, Maintenance Director, reported on Neway’s sewer project and the CTC vestibule, which were both completed over the holiday break. The vestibule inspection is still pending approval. The team worked overtime over the holidays to ensure these projects were finished prior to students returning.

Mrs. Hodges, Director of Prevention and Intervention, thanked the Maintenance department for their work to have fab entrances at the Neway Center. The updates in technology, security, and the sewer all have very positive impacts. The EAC students held a virtual sale for the manufacturing items and raised roughly \$500. Another sale will be held in the spring. Mrs. Hodges shared that due to Dr. Tubbergen Clark’s advocacy, several of our NC RESA staff who work regularly with students without masks, delivering homebound services, and/or coming into contact with student bodily fluids

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(feeding tubes, suctioning, etc.) received the COVID-19 vaccination along with healthcare providers in the first phase.

Mr. Phillips, NC RESA's Technology Director, reported that servers were upgraded, and a new transfer switch was installed at RCASCA over the holiday break. NCATS is anticipating an increase in services they provide to the Newaygo County administration offices under contract.

Mrs. Spedowske, Director of Career and Employability Services/CEPD, reported on the progression of the Summer Internship and College for Kids planning. The CTC student follow-up surveys have a completion rate of 99.14%, with only two students unaccounted for. The new vestibule is working very well since students and visitors are no longer able to slip in unnoticed. Orientation will look different this year as internal staff are working to compile videos for each program. This will allow the CTC to have new marketing capabilities since these video's can be shared anytime. Rebel marketing is working to create a NCCTC video to highlight the entire building. Video's will be shared as they are completed in the board briefs.

Nicole Skrabis, Director of Early Childhood and Elementary Learning, acknowledged the maintenance team for their work over break. The Fremont and White Cloud centers will also receive fabs at entrances for heightened security. The 4-year old preschool program will have full funding for the program this year, and 252 total students are enrolled for both in person and at home learning.

Dr. Tubbergen Clark shared information on the COVID-19 vaccine distribution. There are three methods to register or inquire about getting vaccinated. A staff survey was distributed today to provide the DHD #10 with the number of staff who are interested in receiving the vaccine.

Motion by Karen Kasankiewicz, supported by Laura Johnson, to adjourn. Roll Call Vote: Ayes – Haynor, Robinson, Johnson, Kasankiewicz, Hewitt; Nays—None. Motion unanimously carried.

Meeting adjourned at 9:23 a.m.

**INFORMATION FROM
THE SUPERINTENDENT
CONT.**

ADJOURNMENT

David Hewitt, President

Laura M. Johnson, Secretary