



Big Jackson Public Schools

4020 E. 13 Mile Road
Paris, Michigan 49338
Phone: (231) 796-8947
Website: www.bigjackson.ncats.net

BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA

July 6, 2021

7:00 P.M.

Members present: Sue Jones, Laura Johnson, Lynn Ulman, Charlotte Lockerby

Members absent: Brad Crawford

Visitors present: Dr. Lori Tubbergen Clark

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ELECTION OF OFFICERS**
 - a. President
 - b. V.P./Treasurer
 - c. Secretary
- IV. **APPOINTMENTS**
 - a. Legal Counsel – Clark Hill, PLC
 - b. Publication of Record – Times Indicator
 - c. Auditor – Rehmann (Kim Lindsay)
- V. **PUBLIC PARTICIPATION**
- VI. **APPROVAL OF AGENDA**
- VII. **APPROVAL OF MINUTES** – June 1, 2021 Special Meeting and Regular Meeting
- VIII. **DESIGNATE BANKING FACILITIES** (ChoiceOne Bank, TCF Bank & Michigan Liquid Asset Fund)
SIGNATORIES –
ChoiceOne Bank – Board President, Superintendent, Administrator, Business Manager
TCF Bank – School Board Members, Building Administrator, Business Manager
Michigan Liquid Asset Fund – School Board President and Business Manager
- IX. **PRESENTATION AND REPORTS**
 - a. Financial Report
- X. **LEADERSHIP REPORTS**
 - a. Superintendent's Report
 - b. Building Administrator's Report
- XI. **DISCUSSION ITEMS**
- XII. **ACTION ITEMS**
 - a. Approve the 2021-22 Board of Education Meeting schedule.
 - b. Approve the board meeting agenda format for the 2021-22 fiscal year.
 - c. Approve a renewal contract with NC RESA to provide executive management services of the NC RESA Superintendent to Big Jackson Public School for a fee of \$1.00.

- d. Approve a renewal contract with Newaygo County RESA to provide business management services for 2021-22.
- e. Approve the continuation of the Board Audit Committee and appoint members for 2021-22.
- f. Approve the 2021-22 Big Jackson School Calendar.
- g. Approve a contract with Rebecca Jackson for 2021-22 in the amount of \$12,750.00 for administration services.
- h. Approve a contract with Rebecca Jackson for 2021-22 in the amount of \$2,500.00 for special education instructional services.
- i. Approve a contract with Lisa Murphy for 2021-22 in the amount of \$26,013.06 for instructional services.
- j. Approve a contract with Lisa Murphy for 2021-22 in the amount of \$5,000.00 for Title IV services.
- k. Approve a contract with Jennifer England for 2021-22 in the amount of \$36,418.08 for instructional services.
- l. Approve to set the hourly wage for Kashmir Aprile, Receptionist, to \$13.39 for the 2021-22 school year.
- m. Approve a \$500.00 stipend to Kashmir Aprile for bus supervisor duties.
- n. Approve to set the hourly wages for Curtis Wilkinson for maintenance and bus driver duties to \$18.36 for the 2021-22 school year.
- o. Approve to set the hourly wages for Curtis Wilkinson for custodian services at \$10.20 for the 2021-22 school year.
- p. Approve the bid from Jeremy Bonnett, licensed and insured builder, for replacement windows that provide improved air ventilation for an amount not to exceed \$3,500.

XIII. ADJOURNMENT

NEXT REGULARLY SCHEDULED MEETING WILL BE ON TUESDAY, AUGUST 3, 2021 AT 7:00 P.M