



Big Jackson Public Schools

4020 E. 13 Mile Road

Paris, Michigan 49338

Phone: (231) 796-8947

Website: www.bigjackson.ncats.net

BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA

March 1, 2022

7:00 P.M.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ELECTION OF OFFICERS**
 - a. President
 - b. Vice President/ Treasurer
 - c. Secretary
- IV. **APPOINTMENTS**
 - a. Legal Counsel – Clark Hill, PLC
 - b. Publication of Record – Times Indicator
 - c. Auditor – Rehmann (Kim Lindsay) for the 2022-2023 fiscal year
- V. **APPROVAL OF AGENDA**
- VI. **APPROVAL OF MINUTES** – December 7, 2021 Regular Meeting Minutes
- VII. **PUBLIC PARTICIPATION**
- VIII. **DESIGNATE BANKING FACILITIES** (ChoiceOne Bank, Horizon Bank & Michigan Liquid Asset Fund)
SIGNATORIES:
 - ChoiceOne Bank – Board President, Superintendent, Administrator, Business Manager
 - Horizon Bank – Board President, Superintendent, Administrator, Business Manager
 - Michigan Liquid Asset Fund – Board President, Superintendent, Administrator, Business Manager
 - Big Jackson Parent Teacher Organization (PTO) – Board President, Superintendent, Administrator, Business Manager
- IX. **LEADERSHIP REPORTS**
 - a. Financial Reports (December, 2021; January, February 2022)
 - b. Administrator Reports
- X. **CONSENT AGENDA ITEM**
 - a. Accept the resignation of Curt Wilkinson as maintenance personnel.
- XI. **ACTION ITEMS**
 - a. Approve payment of checks 1035-1058 (\$6,358.54), EFT 441-462 (\$7,775.86), and payroll 948-952 (\$3,329.39) 953-958 (\$5,932.97) from December, 2021.
 - b. Approve payment of checks 1059-1077 (\$7,673.35), EFT 454-463 (\$6,934.06), and payroll 959-963 (\$3,263.94) 964-968 (\$3,884.31) from January, 2022.
 - c. Approve payment of checks 1078-1096 (\$9,214.51), EFT 458-464 (\$6,618.84), and payroll 969-972 (\$3,086.23) 973-978 (\$4,970.06) from February, 2022.
 - d. Approve the cooperative agreement between Big Jackson Public School and White Cloud Public Schools.
 - e. Approve Kashmir Aprile for custodial duties at an hourly rate of \$10.20.
 - f. Approve Kashmir Aprile for maintenance duties at an hourly rate of \$18.36.
 - g. Approve substitute rates through June 30, 2022, as follows:
 - i. hourly rate of \$10.20 for a substitute custodian.
 - ii. hourly rate of \$18.36 for a substitute maintenance.
 - iii. hourly rate of \$18.36 for a substitute bus driver.
 - iv. Hourly rate of \$13.39 for a substitute receptionist.
 - h. Approve the 2022-23 Board of Education Meeting schedule.
 - i. Approve the board meeting agenda format for the 2022-23 fiscal year.

XII. **BOARD COMMUNICATION**

- a. School Board Terms Ending in 2022
- b. NCASB Spring Dinner Meeting: March 24 at NC RESA beginning 5:30 p.m.
RSVP to Brenda Burt by March 11. (bburt@ncresa.org)
- c. I Care recipient nominee: Julie Gingrich
Student & Community Awards: April 19 at Dogwood Center for Performing Arts
Ceremony begins at 6:00 p.m.

XIII. **ADJOURNMENT**

NEXT REGULARLY SCHEDULED MEETING WILL BE JUNE 7, 2022 AT 7 PM