



Big Jackson Public Schools

4020 E. 13 Mile Road

Paris, Michigan 49338

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Website: www.bigjackson.ncats.net

BOARD OF EDUCATION ORGANIZATIONAL MEETING MINUTES

March 1, 2022

7:00 P.M.

Members present: Brad Crawford, Sue Jones, Laura Johnson, Lynn Ulman, Charlotte Lockerby

Members absent: None

Visitors present: Blake Prewitt, Jodi DeKuiper

- I. **CALL TO ORDER.** The meeting was called to order by Board President Brad Crawford at 7:03 p.m.
- II. **PLEDGE OF ALLEGIANCE** was recited.
- III. **ELECTION OF OFFICERS:** Motion by Johnson, supported by Jones to elect the following officers:
 - a. President: Brad Crawford
 - b. Vice President/Treasurer: Sue Jones
 - c. Secretary: Laura JohnsonMotion unanimously passed.
- IV. **APPOINTMENTS**
 - a. Legal Counsel – Clark Hill, PLC. Motion by Jones, supported by Ulman to approve Clark Hill, PLC as the board counsel for the 2022-23 fiscal year. Unanimously passed.
 - b. Publication of Record – Times Indicator. Motion by Johnson, supported by Jones to approve the Times Indicators as the publication of record for the 2022-2023 fiscal year. Unanimously passed.
 - c. Auditor – Rehmann (Kim Lindsay) for the 2022-2023 fiscal year. Motion by Johnson, supported by Ulman to approve Rehmann as the auditor for the 2022-2023 fiscal year. Unanimously passed.
- V. **APPROVAL OF AGENDA.** Motion by Crawford, supported by Jones to approve the agenda.
- VI. **APPROVAL OF MINUTES** – December 7, 2021 Regular Meeting Minutes. Motion by Ulman, supported by Johnson to approve the minutes as presented. Unanimously passed.
- VII. **PUBLIC PARTICIPATION** – none
- VIII. **DESIGNATE BANKING FACILITIES** (ChoiceOne Bank, Horizon Bank & Michigan Liquid Asset Fund)
SIGNATORIES:

ChoiceOne Bank – Board President, Superintendent, Administrator, Business Manager
Horizon Bank – Board President, Superintendent, Administrator, Business Manager
Michigan Liquid Asset Fund – Board President, Superintendent, Administrator, Business Manager
Big Jackson Parent Teacher Organization (PTO) – Board President, Superintendent, Administrator, Business Manager

Motion by Johnson, supported by Jones to designate banking facilities and signatories as presented. Unanimously passed.
- IX. **LEADERSHIP REPORTS**
 - a. Financial Reports (December, 2021; January, February 2022)
 - b. Administrator Reports

X. **CONSENT AGENDA ITEM**

- a. Accept the resignation of Curt Wilkinson as maintenance personnel.
Motion by Ulman, supported by Jones to approve the consent agenda item. Unanimously passed.

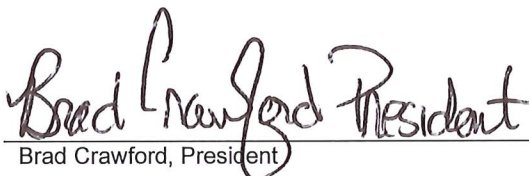
XI. **ACTION ITEMS**

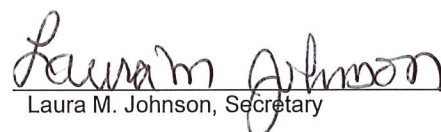
- a. Approve payment of checks 1035-1058 (\$6,358.54), EFT 441-462 (\$7,775.86), and payroll 948-952 (\$3,329.39) 953-958 (\$5,932.97) from December, 2021. Motion by Jones, supported by Ulman. Unanimously passed.
- b. Approve payment of checks 1059-1077 (\$7,673.35), EFT 454-463 (\$6,934.06), and payroll 959-963 (\$3,263.94) 964-968 (\$3,884.31) from January, 2022. Motion by Jones, supported by Ulman. Unanimously passed.
- c. Approve payment of checks 1078-1096 (\$9,214.51), EFT 458-464 (\$6,618.84), and payroll 969-972 (\$3,086.23) 973-978 (\$4,970.06) from February, 2022. Motion by Jones, supported by Ulman. Unanimously passed.
- d. Approve the cooperative agreement between Big Jackson Public School and White Cloud Public Schools. Motion by Johnson, supported by Ulman. Unanimously passed.
- e. Approve Kashmir Aprile for custodial duties at an hourly rate of \$10.20. Motion by Ulman, supported by Johnson. Unanimously passed.
- f. Approve Kashmir Aprile for maintenance duties at an hourly rate of \$18.36. Motion by Jones, supported by Lockerby. Roll Call Vote: Ayes – 4 (Crawford, Jones, Ulman, Lockerby); Nays – 1 (Johnson). Motion passed.
- g. Approve substitute rates through June 30, 2022, as follows:
i. hourly rate of \$10.20 for a substitute custodian.
ii. hourly rate of \$18.36 for a substitute maintenance.
iii. hourly rate of \$18.36 for a substitute bus driver.
iv. hourly rate of \$13.39 for a substitute receptionist.
Motion by Ulman, supported by Jones. Unanimously passed.
- h. Approve the 2022-23 Board of Education Meeting schedule. Motion by Johnson, supported by Ulman. Unanimously passed.
- i. Approve the board meeting agenda format for the 2022-23 fiscal year. Motion by Jones, supported by Ulman. Unanimously passed.

XII. **BOARD COMMUNICATION**

- a. School Board Terms Ending in 2022
- b. NCASB Spring Dinner Meeting: March 24 at NC RESA beginning 5:30 p.m.
RSVP to Brenda Burt by March 11. (bburt@ncresa.org)
- c. I Care recipient nominee: Julie Gingrich
Student & Community Awards: April 19 at Dogwood Center for Performing Arts
Ceremony begins at 6:00 p.m.

- XIII. **ADJOURNMENT** – Motion by Johnson, supported by Jones to adjourn the meeting at 8:16 p.m.
Unanimously passed.


Brad Crawford, President


Laura M. Johnson, Secretary